

NOTICE - Send applications to:
 Badging Office: Fax 860-292-2085 or In-Person or security@bradleyairport.com
 Airport Operations (non-business hours only): Fax 860-292-2090 or
 Email: bdlops@bradleyairport.com



<h2 style="margin: 0;">Temporary Badge Request Form</h2> <p style="margin: 0;">(Fill in ALL highlighted areas)</p>			
<ul style="list-style-type: none"> All fields must be completely filled out or request will be denied. Airport Security Office must approve the request prior to issuance of the Temp Badge. For outside of business hours, Airport Operation must approve the request prior to issuance of Temp Badge. Failure to wait for approval of the Temp Badge will result in a Security Violation. 			
First Name	Middle Name	Last Name	
Other names used (<i>Alias</i>):			
Date of Birth:	Place of Birth: City:	State:	Country:
Does this person have a pending permanent BDL ID Badge application or hold a permanent badge for any company? Yes <input type="checkbox"/> or No <input type="checkbox"/> If yes, DO NOT issue the temporary badge.			
Company Name:		Authorizing Employee:	
Company Phone:	FAX:	Authorizing Employee Signature: _____	
Detailed Reason and Exact Location of Visit:			
Escort Information			
Name of Escort:		Badge No.	
Company:		Phone:	
Temporary Badge Info			
Requested Validation Time Period			
Start Date:	Time:	Expiration Date:	Expiration Time:
Badge No.			
(To be filled out by Airport Security or Airport Operations ONLY) Sign (with Badge #) and Date			
Approved:		Denied:	
Comments:			
Screening Required? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Tool Inventory Required? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, submit a Tool Inventory with request.			

Terms of issuance:

- An approved copy of this form is to be kept with the individual at all times.
- The temporary badge to be displayed on the outer most garments, above the waist at all times.
- Employees must submit to screening during all hours that screening checkpoints are in operation.
- Dial 9-1-1 immediately if the individual under escort is unaccounted for or missing.